



# VOLUNTEER APPLICATION



10040 Victoria Way PO Box 830 Jamestown, CA 95327  
209.984.5489 [hsotc.org](http://hsotc.org)



## **ABOUT THE HUMANE SOCIETY OF TUOLUMNE COUNTY**

The Humane Society of Tuolumne County (HSOTC) is a non-profit 501(c)(3) organization established December 12, 1947. In 1997, the shelter acquired its current facility in Jamestown, CA. In 2010, the HSOTC became a limited intake/no-kill shelter where animals are only euthanized if they are too sick to be treated or too aggressive to be suitable for adoption. The no-kill shelter designation rejects euthanasia as a means of population control and instead works toward reducing the number of animals born through increased spay and neuter programs. The HSOTC also has programs available that assist low-income individuals and families with financial hardship of spaying or neutering their pets. We provide a safe haven for animals in transition, serve as advocates for animals and their people, work to end animal overpopulation, and educate the public about compassion and responsibility towards all animals.

## **MISSION**

The mission of the Humane Society of Tuolumne County (HSOTC) is to find homes for abandoned, abused, and unwanted animals, promote humane education, and maintain a clean and safe environment for homeless animals awaiting adoption.

## **VISION**

The vision of the Humane Society of Tuolumne County (HSOTC) is to inspire, educate, and engage our community in helping to end animal suffering.

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## VOLUNTEER APPLICATION

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please indicate the days of the week you are available for volunteer work.

Most volunteer positions are available from 8:00am to 3:00pm.

	Days Available	Times Available
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____
Saturday	_____	_____

Any additional information and/or comments about your availability?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When can you start? \_\_\_\_\_

Are you 18 years old? Yes  No  If under 18 years old, what is your age? \_\_\_\_\_

Please indicate your areas of interest (check all that apply)

- Cat Caregiver                       Community Outreach and Fundraising Events  
 Dog Caregiver/Walker               Foster Care

Signature of Volunteer \_\_\_\_\_

Signature of Parent/Guardian (if volunteer is a minor) \_\_\_\_\_

Date \_\_\_\_\_

All volunteers must attend a training orientation. Volunteer orientations are held every Saturday (excluding holidays) at 11:00am. For additional information contact our Director of Shelter Operations at 209.984.5489 or email [dso@hsotc.org](mailto:dso@hsotc.org)

## **NATURE AND SCOPE OF SERVICES**

As a Volunteer, I will be contributing my time and effort to various programs and services for the Humane Society of Tuolumne County (HSOTC), a non-profit, organized under the laws of the State of California. I acknowledge that I have voluntarily agreed to serve as a volunteer for the HSOTC. The services will be performed by me as assigned by a HSOTC staff or Board member. While performing services, I agree:

- To read the Volunteer Handbook and complete all required orientation, training, and paperwork related to my volunteer position and tasks.
- To read and follow all rules, policies, and procedures and to follow the directions of the HSOTC staff and Board members. In the interest of the safety of the animals, staff, and volunteers, I acknowledge that the HSOTC has the right to revoke volunteer privileges if they are not followed.
- To provide services without compensation; I will not be compensated for my efforts nor am I an agent or contractor of the HSOTC.
- To treat all animals, the HSOTC staff and volunteers, property, tools, and equipment with respect and kindness. I will also return all HSOTC property when my volunteer relationship ends.
- I grant the HSOTC permission to use, without cost, any photographs, video or audio taken of me during my volunteer services. That either I or the HSOTC can terminate this volunteer relationship at will.

## **ASSUMPTION OF RISK**

I am voluntarily participating in the activities of the HSOTC with full knowledge of the risks and dangers involved and hereby agree to assume any and all risk, including but not limited to, injury, illness, or damage to myself and/or my personal property associated with my volunteer participation. I agree to be legally and financially responsible and indemnify and hold the HSOTC harmless for my own acts and omissions relating to the service I am voluntarily providing to the HSOTC. I acknowledge that I am responsible for providing my own medical, liability, and auto insurance during my volunteer service. I understand that I am not covered by workers' compensation nor insured by the HSOTC during the performance of my volunteer duties and tasks, including when driving a vehicle or transporting an animal. As a volunteer, I may come into contact with and interact with animals, and such work entails risk of personal injury due to proximity to animals, equipment, and other considerations. These include but are not limited to, being bitten, kicked, clawed, tripped, and possibly exposed to zoonotic diseases.

## **GENERAL VOLUNTEER RELEASE AND WAIVER**

I hereby release, indemnify, and hold harmless the HSOTC, its directors, employees, successors, legal representatives, and sponsors of all its activities, from any and all claims, cause of action, and liability arising from any act, omission, negligence or other acts, howsoever caused or in any way connected with my volunteer participation.

## **CONFIDENTIALITY AND NONDISCLOSURE POLICY**

As a volunteer for the HSOTC, I may have access to confidential information. Volunteers are responsible for maintaining the confidentiality of all proprietary or privileged information of the HSOTC to which they are exposed while serving as a volunteer. Disclosure of confidential information might seriously damage the

HSOTC, our clients and staff, and therefore will not be tolerated. This non-disclosure applies during and after your volunteer time with the HSOTC. Any copying, reproducing or distributing of confidential information in any manner must be authorized by the Director of Shelter Operations (DSO). Confidential information remains the property of the HSOTC and must be returned to the HSOTC on demand. Questions concerning whether information is confidential should be directed to the DSO. Failure to maintain confidentiality will result in termination of volunteer service.

## **TERM OF AGREEMENT**

I acknowledge that this agreement will apply to the entire term of my volunteer relationship, starting with the date I first perform volunteer duties for the HSOTC, even if it pre-dates the date of this agreement and continues as long as I am a volunteer and thereafter as is necessary to protect the interests and rights of the HSOTC.

## **GOVERNING LAW**

This agreement will be governed by and construed in accordance with the laws of the State of California without regard to conflicts of laws or principles.

Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

I certify that the information submitted in my volunteer application is true and complete to the best of my knowledge. By signing below, I acknowledge that I have read, understand, and will follow the Volunteer Handbook, the Volunteer Agreement and General Release and Waiver and I will relinquish all claims or actions known now or in the future against the HSOTC. I am of legal age and legally competent to sign this agreement. I am signing this agreement of my own free will without the influence of an HSOTC staff member. It is expressly understood and agreed that I hereby waive and surrender my rights pursuant to §1542 of the Civil Code of the State of California.

Signature of Volunteer \_\_\_\_\_

Signature of Parent/Guardian (*if volunteer is a minor*) \_\_\_\_\_

Date \_\_\_\_\_